



*Last updated: December 2019*

## **Policy: World Conference Awards**

### **Policy: Working Group on World Conference Awards**

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#### *Reference Article 2*

### **World Conference Awards**

Each biennium ISME offers awards that provide funding for registration, accommodation, travel and subsistence for those who need financial assistance to attend or present at the World Conference **for the first time**.

The total budget for the awards is declared in each biennium and the number of awards is determined according to the funds available and the funding requested by the applicants.

The awards are:

- ISME Sponsored Delegate Awards
- ISME World Conference Presenter Awards
- Steve Dillon ISME World Conference Award

#### **ISME Sponsored Delegate Awards**

##### *Purpose*

The ISME Sponsored Delegate Awards are intended for those who have never attended an ISME World Conference. The purpose of the award is to enable music educators who have made significant contributions to their local community to attend an ISME World Conference **for the first time**.

##### *Eligibility*

The ISME Sponsored Delegate Awards are open to ISME members who have not previously attended an ISME World Conference and who demonstrate financial need.

### *Application Requirements*

When submitting their electronic application for a sponsored delegate award the applicant will need to provide the following (failure to provide 1 and 2 below will make the applicant ineligible for an award):

1. A statement addressing the ways in which the individual has contributed to the musical life and learning of their community;
2. A statement outlining the applicant's current occupation and the ways in which attending an ISME conference will contribute to the individual's further work in music education;
3. Evidence of the applicant's financial need – the status of the applicant (as full-time/part-time/unwaged), their financial commitments and any other possible sources of funding that may be sought.
4. A statement of support from a tutor or community member regarding items 1, 2 and 3 above; and
5. A declaration that the applicant has not previously attended an ISME World Conference; and
6. Signed agreement to participate in Awards activities at the conference and to contribute towards publicity materials for the Awards program both during and after the conference;

### *Assessment Criteria*

When assessing applications, the Awards Panel will judge them against the following criteria:

1. The strength of the individual's contribution to the musical life and learning of their community;
2. The extent to which it is likely that attending an ISME conference will contribute to the individual's further work in music education; and
3. The level of the applicant's financial need (the PPP GDP figure for the applicant's country of residence and likelihood of being able to obtain funding for the requested travel and subsistence from other sources will be taken into account by the ISME Awards Panel.)

## ISME World Conference Presenter Awards

### *Purpose*

The ISME World Conference Presenter Awards are intended those who have never presented at an ISME World Conference. The goal of the award is to enable music educators with high quality, original and significant research or practice to present at an ISME World Conference **for the first time.**

### *Eligibility*

The ISME World Conference Presenter Awards are open to ISME members who have been accepted to give a spoken or poster presentation **for the first time** at the Society's biennial world conference.

### *Application Requirements*

When submitting their electronic application for a world conference presenter award the applicant will need to provide the following (failure to provide 1 and 2 below will make the applicant ineligible for an award):

1. A statement on the quality, originality and significance of the proposed research or practice;
2. A statement outlining the applicant's current occupation and how attendance at the conference is likely to further the music education contributions of the delegate concerned;
3. Evidence of the applicant's financial need – the status of the applicant (as full-time/part-time/unwaged), their financial commitments and any other possible sources of funding that may be sought.
4. A statement of support from a tutor or community member regarding items 1, 2 and 3 above;
5. A declaration that the applicant has not previously presented at an ISME World Conference; and
6. Signed agreement to participate in Awards activities at the conference and to contribute towards publicity materials for the Awards program both during and after the conference

### *Assessment Criteria*

When assessing applications, the Awards Panel will judge them against the following criteria:

1. The quality, originality and significance of the proposed research or practice;
2. The extent to which it is likely that attending an ISME conference will further the music education contributions of the delegate concerned; and
3. The level of the applicant's financial need (the PPP GDP figure for the applicant's country of residence and likelihood of being able to obtain funding for the requested travel and subsistence from other sources will be taken into account by the ISME Awards Panel.)

## Steve Dillon ISME World Conference Award

### *Purpose*

The **Steve Dillon ISME World Conference Award** is intended to support an early career researcher in attending the ISME World Conference to present for the first time. Their presentation will be on the role of music in issues of social justice, community music-making and/or wellbeing.

Normally there is only one Steve Dillon Award granted.

Steve Dillon (20 March 1953 - 1 April 2012) was a well-respected figure in the Australian and international music education communities, widely known for his enthusiastic approach to numerous projects around the globe, for his kindness, and his eternal optimism. A singer, songwriter, educator and humanitarian, Steve was particularly passionate about community music and the connections between music, wellbeing and social justice. His passion for music as a means of communicating between individuals and communities, and as a space and place for social change is evidenced in the many projects in which he was involved. The Steve Dillon award celebrates Steve's many interests and seeks to advance research and scholarship investigating the connections between music, wellbeing, and social justice.

### *Eligibility*

The Steve Dillon ISME World Conference Award is open to ISME members who are early career researchers **currently enrolled** in a graduate research degree (Masters by coursework or research, doctorate including PhD, EdD or DMA) who have had a research paper accepted for presentation at the ISME World Conference.

### *Application Requirements*

When submitting their electronic application for a world conference presenter award the applicant will need to provide the following (failure to provide 1 and 2 below will make the applicant ineligible for an award):

1. A statement on the quality, originality and significance of the proposed research;
2. A statement outlining the applicant's current occupation and how attendance at the conference is likely to further the music education contributions of the delegate concerned;
3. A statement on the ways in which the research addresses the role of music in issues of social justice, community music-making and/or wellbeing;
4. Evidence of the applicant's financial need – the status of the applicant (as full-time/part-time/unwaged), their financial commitments and any other possible sources of funding that may be sought;
5. A statement of support from a tutor regarding items 1, 2, 3 and 4 above;
6. A declaration that the applicant has not previously presented at an ISME World Conference; and
7. Signed agreement to participate in Awards activities at the conference and to contribute towards publicity materials for the Awards program both during and after the conference

### *Assessment Criteria*

When assessing applications, the Awards Panel will judge them against the following criteria:

1. The quality, originality and significance of the proposed research;
2. The extent to which it is likely that attending an ISME conference will further the music education contributions of the delegate concerned;
3. The importance of the ways in which the research addresses the role of music in issues of social justice, community music-making and/or wellbeing; and
4. The level of the applicant's financial need (the PPP GDP figure for the applicant's country of residence and likelihood of being able to obtain funding for the requested travel and subsistence from other sources will be taken into account by the ISME Awards Panel.)

### **Applying for the Awards**

- Applications for all three award categories open early in the year in which the world conference is held. The opening date is announced through the ISME newsletter and a postcard.
- Applications close in March of the conference year and must provide all of the information requested above.
- Applications must be made through the electronic awards system and must be accompanied by a referee's statement and a financial statement.
- If an applicant who is unsuccessful in obtaining an award is able to self-fund to attend the conference, arrangements will be made for the applicant to be charged the Early Bird conference registration fee regardless of when registration is completed.
- The awards are for first time conference attendees or presenters only, so previous recipients of awards for presenting may not apply again;
- Sponsored Delegate Award recipients can, however, apply for a World Conference Presenter Award or the Steve Dillon Award.
- An applicant can apply again if their application in a previous biennium was unfunded, providing they meet the eligibility status (i.e. they have not attended / presented at a previous conference).

### **The Decision-Making Process**

- All applications are considered by the ISME Awards Panel, chaired by the President or their nominee.
- Applicants are informed of the outcome normally within six weeks of the closing date and must advise the panel in writing of their acceptance of an offer of award within seven days of the receipt of the letter of award.
- Each application is treated individually on its merits.
- The decision of the panel is final, and the Society regrets that it is unable to enter into any correspondence regarding its decision.

## **Working Group on World Conference Awards**

### **Appointment of an Awards Panel**

The Board of Directors shall appoint a Board member to establish a working group to act as the Awards Panel for each biennial conference. The Awards Panel shall consist of six members – the Chair (a Board member nominated by the President) and five other members representing a geographical spread.

### **Duties of the Awards Panel**

The Awards Panel shall solicit applications for the World Conference Awards from the members of the Society and make awards by undertaking the following functions:

- Reviewing the application forms for the awards to ensure the information collected is relevant and robust for the purposes of considering the granting of awards.
- Formulating the wording of an announcement stipulating the process for submitting applications.
- Ensuring that the announcement appears in at least one ISME Newsletter and one ISME Postcard each biennium.
- Assessing a selection of the applications (as advised by the ISME Chief Executive and Awards Panel Chair) against the given criteria and submit their assessments to the electronic awards system.
- Meeting electronically, if necessary, to consider the applications once they have been assessed.
- Taking account of the advice from the Finance Officer to decide on the spread of awards across the categories and allocating the available funds accordingly.
- Recommending to the Board the recipients of the three categories of awards
- Attending the Awards event at the World Conference
- Working with the President, Chief Executive and Communications Officer to capitalise on the stories of the award winners.

In carrying out its duties the Awards Panel should ensure that:

- Any Conflict of Interest by members of the Panel shall be declared once the list of awards applicants is known.
- Only award applications submitted in the required format shall be considered.
- In order to maintain the confidentiality of each application, further information should only be sought from the member who submitted the application.
- Information should not be sought from any other member or partner.