**APPLICATION FORM**

**ISME Project Development Grants**

Value Up to US$3,000

Duration 1 to 2 years

Application deadline June 21st each year

Results announced August each year

Apply Application form and brief CV

**Note to Applicants**

Please refer to ISME Project Development Grants description and eligibility requirements before completing this application form. This form must be submitted by the application deadline with a brief CV (1-2 pages). Applications must be submitted electronically by email to isme@isme.org on or before the deadline. Use Project Development Grant as the subject of the e-mail.

An ISME Project Development Grant holder (Project Leader) will be required to report on the use of grant funds each year during the period of the grant, and on outcomes at the end of the grant period. Successful applicants will be informed of reporting requirements upon receiving their Notice of Award.

**PART 1 – APPLICANT INFORMATION**

1. Name:
2. Job Title:
3. Organization:
4. Address:
5. E-mail:
6. Telephone:
7. ISME Membership username:
8. Number of years as an ISME member: \_\_\_\_ years

**PART 2 – PROJECT DESCRIPTION**

1. Project Title:
2. Country of Project Activity:
3. Planned Project Start Date (Month/Year):
4. Planned Project End Date (Month/Year):

1. Project Objectives *[Please summarize the objectives of the project (no more than 200 words)]*
2. Project Description *[Please summarize the project and provide details of the activity/activities that will take place (no more than 1000 words)]*
3. Project Outcomes *[Please describe the proposed outcomes of the project and identify how the project addresses ISME’s mission and/or core values (no more than 500 words)]*
4. Target Groups Reached/Involved in the Project *[List approximately how many individuals/institutions/organizations will be involved in the project and give their contact details.*

*Provide a statement of how individuals or target groups will benefit from the proposed project and/or how the project will increase opportunities for the target group (no more than 200 words)]*

**PART 3 - FUNDING**

1. Amount of Funding Requested *[Please provide a detailed budget]*
2. Budget Justification *[Please provide justification and details for budget items]*
3. Anticipated Sources of Funding *[Please provide details of other funding sources and in-kind contributions (if none, write N/A)]*

**PART 4 - SIGNATURE**

The applicant (Project Leader) completing this form agrees to the following:

I certify that the information provided in this Application for Funding and any supporting documentation is accurate and complete to the best of my knowledge.

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Name (please print) Title (please print)

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Signature Date (yyyy/mm/dd)