

**ISME World Conference 2018 Award Application form**

***For delegates*** who will be presenting (not performing) at the 2018 World Conference.

***Do not apply*** if you have received a World Conference or Steve Dillon award for a previous conference.

Applications are welcome from people who have previously received a Sponsored Delegate (non presenting) Award

1. Applicant's Contact details

|  |  |
| --- | --- |
| Full Name |  |
| Postal Address |  |
| e-mail address (the one you use for ISME) |  |

2. Applicant's academic record

|  |  |
| --- | --- |
| Degree title (highest degree) and awarding institution |  |
| Completion date |  |

3. Applicant's Employment/Study details

|  |  |
| --- | --- |
| Employment status (e.g. employed full time, part time, unemployed, unwaged student, etc.) |  |
| If studying, "Degree title and institution" |  |
| If applicable, place of employment / Employer |  |
| If applicable, position Title |  |

4. Referee Contact details (please provide the contact details of an independent referee who will provide comment on your application)

|  |  |
| --- | --- |
| Full name |  |
| email address |  |

5. ISME World Conference Presentation

|  |  |
| --- | --- |
| Presentation title |  |
| Type of presentation | full paper submitted abstract poster workshop symposium (delete as appropriate) |
| Confirmation | By signing the end of this form you are confirming that you have received a letter of acceptance from ISME to present the above (required) |

6. Criteria for selection

a. Please provide a short statement on how your conference presentation and your attendance at the ISME World Conference will help to further your contribution to music education (500 words).

c. Please provide a short statement **(150 words)** on your need for financial support to attend the ISME World Conference. A brief financial summary for example your income v expenses would assist in evaluating this application

d. Please provide an outline budget of anticipated travel and accommodation expenses (Flights, visas, hotel etc.) You will be supplied with a voucher code for free conference registration and will be paid a set daily amount for living expenses

|  |  |
| --- | --- |
| **Item** | **Cost in $USD** |
| Cost of Flight |  |
| Cost of Accommodation |  |
| Other costs (give details)  |  |
|  |  |
| **Total** |  |
| Support from Other sources (please see Section e of this form) |  |
| **Total sought from ISME** |  |

e. Please outline any other sources of financial support that have been granted or that are being sought to attend this conference

Signed (scanned signature or just print your name) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please e-mail

1. the completed form; and

2. your presentation acceptance letter

Subject of e-mail: ISME World Conference Award 2018

To isme@isme.org

Closing date March 1, 2018